



*Greetings to all our Red Pine families and welcome to our 81st season! We have put this Parent Handbook together to assist you and your daughter in getting ready for camp. Please take the time to read this carefully as it will answer many of your questions about camp, including those about camp forms and expectations.*

### **Administration**

Connie Scholfield, Executive Director, is in residence at camp.

Joan Heenahan – Office Assistant in Camp Monday – Friday 10:00 to 4:00

Specific questions regarding campers while they are in session are best directed to Connie who will either return your call directly or will refer your call to your daughter's cabin counselor. Most calls are returned after the dinner hour, approximately at 6:45 p.m.

### **Birthday in Camp**

If your daughter has a birthday at camp, get everyone together and call at 8:45 AM. Be sure to gather the whole family because the birthday girl gets just one call! At other times during the day or evening your daughter is busy in activities and often cannot be reached. Please limit your calls to five minutes or less.

Red Pine will provide cake and refreshments for a cabin party in the evening and will include any sisters in camp. The camp also provides either an outing to Hoggie Doggies, pizza on the pontoon and swimming or pizza on the ski dock and tubing during rest hour. Your daughter's counselor will be happy to assist you with any specific request to make your daughter's birthday a special one – such as flowers, balloons or favors. There will be a separate fee for this.

### **Cabin Assignments**

One of the main experiences children have at a resident camp is developing friendships outside of their neighborhood, school, or religious organization. Attending a residential camp enables children to develop these skills, especially if they are separated from close friends. Because of our small cabin-groups, there are instances in which we cannot accommodate every request.

The process of putting 16 delightful, compatible and geographically diverse cabin groups together each session is challenging! We'll spend all of May working on this, and we need your help. If you or your daughter have preferences, please note them on your cabin request form. Please do this even if we have talked about this before. We can't please everyone every year; all we can promise is to use our experience, our judgment and our best efforts. We use the following as guidelines:

1. A geographically varied distribution within cabin groups is very important to us

2. We try to honor at least one request or "disrequest" from each camper
3. It is sometimes impossible to accomplish both 1 and 2 above; in that case we will do the best we can to make sure your daughter's cabin is appropriate to her preferences, needs and growth.

If you suspect some "divergence of opinion" between your daughter's preferences (or yours) and someone else, please call the other girl's parents to resolve this before you send us your requests! If that doesn't work, attach a detailed note giving us as much insight as you can.

### **Camper Mail**

Correspondence with your daughter is a critical aspect of her camp experience, and we can offer some practical suggestions. First, keep your letters positive, upbeat and newsy. Two to three letters each week is plenty, since too many letters can actually make a well-adjusted camper homesick! If your daughter complains of some situation that is upsetting to her, by all means acknowledge that when you write back; then focus on some positive aspect of her personality and tell her that you're confident she'll work things out. Try something along the lines of "It sounds like things are tough for you right now, but we bet you can work this out—you're very good at thinking things through!" Phrases like "I miss you" and "The house is empty without you" are really tough on kids.

We ask that the girls write home at least twice a week. We encourage you to make a contract with your daughter for a certain number of letters during the course of the summer. You and your daughter should agree on how many letters each week she should write and she should be held responsible for her side of the contract. Please understand that the first ten days of camp provide a "mixed bag" of letters because of homesickness and our normally slow mail service. Young campers have a very difficult time properly addressing envelopes and post cards. We recommend you prepare several mailing labels that can be attached to envelopes or postcards and already have the postage in place.

You may find that you receive a "homesick" letter or a letter complaining of some situation, but by the time you respond or contact us, that situation has often subsided. We welcome your calls of course, but please do understand that letters are often cathartic for your daughter. Once vented, those feelings of loneliness or frustration often disappear. Do let us know if you get two unhappy letters in a row or if you hear of something we should be aware of so we can look into the situation and get back to you. We'll let you know if your daughter is not receiving mail from home.

Girls very often write funny and sometimes touching letters to home or friends; others have not yet found the ability to communicate in letter form. Some campers will assume that our pet camp names and activities are easily and automatically translated by their parents. We hope you will get a good picture of the summer from your daughter's letters, but remember that your daughters are in a world of their own at camp, and we adults can share only a small part of it with them.

Several parents take advantage of the time their daughters are at camp to do some vacation travelling of their own. Our experience has shown that quite a few campers

struggle with their parents being away from home (anxiety for your safety and interruption of mail are two big factors). Please be sure to send us your itinerary if you will be out of town while your daughter is with us so we can give her some extra attention and reassurance. Some parents write letters in advance, to be mailed regularly to their daughters while they're travelling, since mail service can be so spotty from distant places. Just give the letters to family or friends with instructions to mail one every few days while you're gone. You'll help your daughter tremendously.

You will be receiving a post card from your daughter's counselor once a week. And a weekly newsletter from us. A photo of each cabin group will be posted on the website the second day of camp. If you don't have Internet access, please let us know and we'll use "snail-mail" for you!

***The Camper mailing address is:***

Camper Name and Cabin  
Red Pine Camp  
P.O. Box 69  
Minocqua, WI 54548

Please note that sometimes mail service can be slow and erratic.

**Email**

Yes, we do have email at camp. No, you cannot email letters to your campers! Campers love opening envelopes and getting real mail with their cabin-mates after lunch. The only exceptions to our "no email" policy are if you're out of the country; then email helps your daughter feel connected when you are far away, and International camp families may send **1 email** per week in consideration of how long it takes correspondence to reach us here in the Northwoods of Wisconsin. And if your camper is an international camper she may send one fax per week.

**Camp Store**

"Store" is open to campers 2x a week between 5 pm and 6pm. Limited toiletry items such as toothpaste, toothbrushes, combs, biodegradable soap, shampoo, deodorant are available. Red Pine also sells batteries, bug repellent, stationary, postcards & stamps, t-shirts, sweatshirts and other camp logo items including water bottles. Campers do not have to purchase any item of clothing however they are extremely popular and many campers desire to make multiple purchases. Unless camp receives written authorization the maximum number of clothes purchases is two items.

Candy store occurs about three times a week and replaces the need to send candy and treats to campers which is not permitted.

Campers will be charged for purchases of the above as well as for any award shirts that they may receive. Some campers have a hard time limiting their purchases (you may already have noticed that); please talk with your daughter about this before she comes to camp. Of course, our staff will talk with your daughter if she appears to be spending too

much on certain items. If you have any special concerns about their purchases, please let us know.

### **Cancellations and Refunds**

If you need to cancel, your assistance in advising camp at your earliest convenience is appreciated. This will greatly assist us in meeting the needs of campers who may be wait listed. There is a cancellation fee of \$100.00 for all cancellations received prior to March 1st. Cancellations after March 1st but prior to May 1st incur a cancellation fee of \$350.00. There are no refunds after May 1st. **There are no refunds for campers that arrive late, depart early, or leave camp because of disciplinary reasons or homesickness.**

Cancellations or early departure due to certified health reasons receive a 50% refund. In the event a camper must leave camp early for a reason Red Pine considers unavoidable (illness, family emergency), a portion of the unused tuition may be applied to the following summers tuition.

### **Cell Phones**

Cell phones are not permitted in camp. The policy is based on camp being a place where campers learn to experience independence and a quiet vacation. Cell phone calls to friends and family interfere with the goals of camp. We request your assistance in disallowing cell phones. If you receive a call from your daughter, please tell her it is not permitted and call the office to inform us. Cell phones will be taken by her counselor and placed in the Director's office and will be returned at the end of the camp session.

### **Closing Candlelight Ceremony**

Only campers, alumnae, and staff can attend the final Candlelight Service held the night before campers leave. This is a unique Red Pine tradition-a very special final ceremony to reflect on the summer's experiences and to celebrate friendships.

### **Clothing**

Please follow the packing list included in the Camper Forms packet. Clothing and possessions should be clearly labeled with the first and last names. Remember that camp is an informal atmosphere. Please do not allow your daughter to bring new or very valuable clothing, towels or equipment and if campers bring inappropriate clothing such as shoes without heel straps, clothing with inappropriate slogans etc. Red Pine staff will ask them to keep those items packed throughout their stay.

Towels and bedding are available to our international campers for a small rental fee.

### **Directions to Red Pine**

Red Pine Camp is located at 8531 Red Pine Road, off County Road J in Woodruff, WI.

*From South:* Hwy. 51 N. to Minocqua- Turn right at 2nd stop light on County J - Continue straight at the stop light (J & 47) proceed for 5 miles past the Fish Hatchery, Carroll Lake Campground, and Clear Lake Picnic Area - you will see a Blue Island Rd.

sign. Red Pine Road is the next right. Please observe camp traffic signs and use extreme caution.

*From Rhinelander:* 25 miles N on Hwy. 47 to stop light at the intersection of J & 47- Turn Right on Hwy. J. Follow directions as above.

*From Eagle River/St. Germain Area:* West on Hwy 70 from Eagle River, stay left on Hwy.J when you reach St. Germain-Proceed for 7 miles- Red Pine Road is the first left past Bass Lake Rd.

### **Electronic Devices**

We ask that the girls not bring electronic readers, music players, video games, iPods or other electronic devices to camp and hope that you will be our partner in this decision by enforcing this request.

Children get plenty of electronics during the rest of the year and this is their time to disconnect from all the technology that is out there and reconnect with the natural world. The whole point of our camp is to have fun while enjoying and appreciating nature, developing social skills, sharing traditions, being physically active as well as enjoying those quiet moments writing or reading a book or just being happy to be alone with themselves.

We encourage your daughter to bring a musical instrument, stationary and good reading books for rest hour.

### **Food**

Please help us in eliminating food brought to or kept in camp. Food including candy and gum attracts little critters, disrupt healthy appetites and can be a divisive factor if not shared with fellow campers. Check your daughter's baggage before she leaves home—if we find food in her luggage, we'll know that you slacked off!

### **Health & Hygiene**

To maintain personal health, campers are expected and encouraged to take a soap dip at least every other day, change their clothes, use sunscreen/sunblock and insect repellent, brush their teeth, drink plenty of water, eat healthfully, and wash their hands frequently. Red Pine staff will model these expectations and provide gentle reminders, but families should discuss changing clothing and other personal hygiene issues before your daughter arrives at camp.

### **Healthcare Program**

The health and safety of all campers is our first priority. Red Pine's health care policies meet or exceed standards set by the American Camp Association and the State of Wisconsin. Our health care team includes a registered nurse on staff and an on-call doctor. The camp nurse lives in our Health Center, where we also provide temporary housing for campers with minor sicknesses. All campers are required to have a current Physician's Report confirming them to be in good health and free from communicable diseases. Upon arrival, your daughter will be checked by our camp nurse.

If a camper is ill, has a contagious infection (including head lice), or has a condition that could be aggravated during regular activities, that camper will be required to leave the program and seek treatment. Once the camper is healthy, she may return with the approval of the Executive Director. All medications sent to camp must be kept in the Health Center and are administered only under the supervision of the camp nurse.

Howard Young Medical Center is in Woodruff approximately a 15-minute drive from camp. Staff members hold current First Aid, CPR, and other applicable certifications.

The nurse and/or Director will notify a camper's parents or legal guardian under the following circumstance:

- Your camper is diagnosed with a contagious illness and is restricted to the Health Center
- Your camper's symptoms of illness require a visit to Urgent Care or the Emergency Room
- Your camper receives an injury that requires examination by a physician
- Your camper requires additional prescribed medications
- Your camper requires examination by a Dentist, Orthodontist or Ophthalmologist

### **Health History & Exam Form**

Every camper must have a current Health History & Exam Form, completed no more than 6 months prior to the camper's registered session, on file with the Camp Nurse. Please complete and return this form which can be found in your Documents and Forms Section in Camp Minder **no later than May 1st**. This document is required for attendance.

### **Health and Accident Insurance**

Health and accident insurance coverage for each camper is the responsibility of the parents. You will be billed by the medical facility or camp for any medical / prescription charges incurred on your camper's behalf for immediate reimbursement to camp.

### **Feeling Lonesome (homesickness)**

This is a topic you should discuss with your camper. It's natural for campers of all ages to miss their families, friends, and homes when they find themselves in a new environment, particularly if it is the first time at camp. Do not be concerned with the first letter home that expresses fear and anxiety. Symptoms usually disappear within the 1st day or two of the session as your camper begins to make new friends and become familiar and comfortable with her new surroundings and routines. Even experienced campers may return to find that camp may be slightly different than the previous year. Our daily staff meetings to review the needs of our campers assist us greatly in being aware of any unhappy camper and our staff will be working to assist her in her full enjoyment of camp life. However, if you receive additional letters of concern please call camp and we will immediately get you a status report on your daughter.

Overcoming homesickness and achieving independence are important and sometimes difficult challenges for campers (and their families!). Campers are most successful in

rising to these challenges when families and Red Pine Staff work together to support them in following through on their decision to be at camp. The American Camp Association website for parents/guardians, [www.campparents.org](http://www.campparents.org), is an excellent resource to help families and their campers prepare for camp.

Please keep in mind the word “Homesick” may have a negative connotation and we suggest the term of “feeling lonesome.”

If you are not receiving letters from your daughter it is almost guaranteed they are just having too much fun. It really does not mean they don't love you. Red Pine encourages our campers to write to you weekly and you will receive weekly postcards from your daughter's individual counselor.

### **Hotel Accommodations**

For parents who wish to stay in the area prior to picking up their daughters at Red Pine we suggest making reservations at one of the following locations:

*The Waters of Minocqua*—877-9-Waters (877-992-8377)

*Americinn Motel*—715-356-3730

*Concord Inn*—800-356-8888

*Bayview*—715-356-9610

*Comfort Inn*—715-358-2588

*Lake of the Torches Casino Hotel*—715-588-9200

*The Pointe Resort*—866-666-6060

*Super 8*—715-356-9541

*Beacons*—715-356-5515 (week rentals only)

### **Laundry**

A commercial service manages the camp's laundry. Every camper's laundry is sent out once a week and it is returned the next day. An important requirement for camp is a laundry bag that can be properly closed. The camper's name should be clearly written in large letters on the bag. The camper brings the laundry bag to the camp parking lot before breakfast and it is returned the next day.

### **Lost & Found/Safe Keeping**

Campers' clothing, linens, possessions and luggage should be clearly labeled with the first and last names, and counselors may label any unlabeled items a camper brings to camp. Staff members make every effort to reunite lost clothing and possessions with campers both during and after camp. Unlabeled unclaimed items are donated to a charity organization in the fall. Red Pine is not responsible for lost or missing items.

### **Luggage**

**Please note that our shipping address is Red Pine Camp, 8531 Red Pine Road, Woodruff, WI 54568 which is different from our mailing address.**

Please no oversized trunks—the standard trunk is approximately 20 by 36 inches, height about 15 inches. You will find that trunks are easier to ship than duffels as they may not

need to be boxed and are easier to address. Please pack your camper's trunk with her linens and other clothing and ship to Red Pine at least **10 days prior to opening day** so that her bed can be made up before her arrival.

**Luggage may be shipped via UPS or Federal Express or CampShippers.com. Please make your own arrangements and payments for both arrival and return shipping at the same time you send off the trunks.**

Make certain that a return address is included **both inside and outside** each piece of luggage. Should the exterior label be lost or defaced this is the only means of identification. You will need to send trunk keys or email combinations to camp at least 5 days before your camper arrives.

Clearly mark your daughter's name on the outside of the trunk.

If your daughter is taking the bus from Chicago, a carry-on bag and her duffel may be taken on the bus.

### **Medical Authorization to Treat**

If the Howard Young Medical Center "Authorization to Treat" card is not completed, and your child is injured, medical care could be delayed because of the need to contact you. Please be sure to sign and date this card and return by May 1st. This form can be found in your Documents and Forms Section in Camp Minder.

### **Medications**

Red Pine's health center will stock common non-prescription medications so that it will be unnecessary for each camper to bring a personal supply. In our on-going commitment to meet the needs of our campers who require medication while at camp as well as comply with all the state regulations regarding medication dispensing for summer camps we will again be working with CampMeds Inc., to provide the service of dispensing, packaging and shipping medications directly to camp this summer. More information about using this service can be found in your Documents and Forms Section in Camp Minder.

The Camp Nurse and/or designated senior staff member will keep and dispense all medications at camp during meals, at bedtime, or at other specified times. When campers participate in an off-site trip, a designated senior staff member will keep and dispense medications as instructed by the Camp Nurse. If your medications are not pre-packaged by a pharmacy, please do not pre-sort medications at home!

If a camper needs to carry his or her asthma inhaler or epinephrine auto-injector (EpiPen) always, parents/ guardians must send a second inhaler or auto-injector to be kept by the Camp Nurse in case of an emergency. Campers and staff members' will report any use of an auto-injector or non-routine inhaler use to the Camp Nurse, so that appropriate follow-up care and monitoring can be provided.



All medications brought to camp (both prescription and non-prescription) must be submitted to the Camp Nurse during check-in, must be kept in their original containers, and must be fully documented on the Health History & Exam Form or in a written letter authorizing their administration.

### **News from Red Pine**

We email a newsletter throughout the year to keep our camp families, staff and alumni updated. We will email a weekly update during the summer.

### **Office Hours**

Our phones are often covered as early as 8:00 am and as late as midnight, but the best time to reach us is between 9:15 am and 5:45 pm. If you get our voice mail, please be sure to include your phone number, your daughter's name and your name with the message. Please be patient if we can't respond immediately to your call. We are directly involved in the daily activities of our campers and our time in the office is limited. Our goal is to return your call within 24 hours or sooner if the circumstances warrant. **If it is an emergency, please call Connie on her cell at 952-270-0579. While it may not be convenient for her to pick up immediately she will call back within 10 minutes of the call being made.**

### **Packages**

You have already given your daughter the greatest gift of all by giving her the privilege of going to camp. Therefore, we hope that you will cooperate with our policy that **no "care packages" of any kind will be accepted.** This will assist us in reducing the amount of waste paper and cardboard and eliminates a competition between campers as to who gets the most packages.

There are several important reasons for this. Policy. Packages tend to create unwanted competition in the cabin, and having too many things at camp makes the cabin clean-up and staying organized very difficult. If your daughter needs an item from home that she forgot, please email us and let us know what you are sending (addressed to Connie, please!) and we will make sure that your daughter receives it.

Please inform relatives and friends of this policy as well. Thank you in advance for your cooperation.

### **Phone Calls**

There are occasions when we will call you and certainly times when you should call us. We will call if your daughter is in the Health Center overnight for any reason other than rest or observation, or if there are any other health concerns about her. We will also call if we feel the need to talk with you about how your daughter is getting along. Finally, we will call you if you request that we call concerning any particular matter. You should call us (715-356-6231) if you have any concerns about your daughter's health or other matters.

We advocate the "Two Letter Rule:" simply stated, one negative letter from your daughter probably isn't serious; two negative letters are worth checking out. Our phones

are often covered as early as 8:00 am and as late as midnight, but the best time to reach us is between 9:15 am and 5:45 pm. If you get our voice mail, please be sure to include your phone number, your daughter's name and your name with the message. Please be patient if we can't respond immediately to your call. We are directly involved in the daily activities of our campers and our time in the office is limited. Our goal is to return your call within 24 hours or sooner if the circumstances warrant. **If it is an emergency, please call Connie on her cell at 952-270-0579. While it may not be convenient for her to pick up immediately she will call back within 10 minutes of the call being made.**

Parent, grandparent, sibling, aunt and uncle non-emergency, non-birthday calls to campers and campers' calls to others are not permitted. We take no pleasure in limiting this sort of contact; rather, we believe that one of the important benefits of the camping experience is gaining independence and self-reliance. Telephone calls frequently defeat that goal. Eight-week campers will be permitted to call home during the changeover between sessions. Other than calls for family emergencies or camper birthdays, our phone policy is a gentle but firm "no calls." Please work with us to help your daughters gain self-reliance by honoring this request.

A word about cellular phones and walkie-talkies: DON'T! Your daughter does not need a phone in camp and they don't work here anyway! We use two-way radios (walkie-talkies) for communication in camp. If campers also have two-way radios, our communications are compromised. Please work with us in following our guidelines and rules, if you don't follow them, neither will your daughter.

### **Speed Limit and Other Traffic Signs**

Please observe all traffic signs and speed limits. Campers and Staff use the road for running, hiking, biking, picking berries and riding horses!

### **Storm Alerts**

Please do not phone in the event of bad weather. Our phone lines must remain open as local emergency officials will attempt to keep us informed of warnings. Storm procedures are carefully planned and fully implemented as needed.

### **Transportation To and From Camp**

Girls may travel to and from camp by automobile, airplane or on a chaperoned chartered bus (Lamers Bus Lines, Inc) from Chicago for a fee of \$125.00 each way.

We advise that campers travel to Red Pine on the bus if possible. Traveling with other campers and without parents is a great adventure. Before even reaching camp, the children bond with others and arrive in camp already comfortable. All buses will be chaperoned by a member of our staff and the buses are air-conditioned and have a bathroom.

Lamers requires that we make advance reservations and your assistance in making sure your registration information is correct will be most appreciated so please complete and return the peach form which is included in the Camper Forms packet.

*If your daughter is taking the bus*, please be aware of the following:

• **You must contact Connie by either email ([rpc@redpinecamp.com](mailto:rpc@redpinecamp.com)) no later than April 1st if your daughter is taking the bus.**

• Please arrive by 8:15 a.m. at the O'Hare Oasis, northbound side. The Lamers Bus is marked Charter and is red, black and white. There will also be a Red Pine Banner displayed by the bus and our chaperone will be wearing Red Pine attire. You may need to park on the southbound side and walk through the oasis depending on which direction you are coming from.

• Prior to boarding the bus, your daughter will be checked in. We ask your assistance in having only campers get on the bus.

• The bus will depart from the O'Hare Oasis promptly at 9:00 a.m.

• 9:45 a.m. - Assemble at Lake Forest Oasis; bus departs Lake Forest Oasis at 10:15 a.m.

• 12:00 p.m. - Pick up in Portage, WI & Lunch at McDonald's - The price of lunch is included in the bus fare. The chaperone will phone in the camper's luncheon request from the bus prior to arrival. Campers are not permitted off the bus. Please note - Your camper will not need any cash on the bus or in camp. You may send a small snack for the bus. Red Pine will serve a snack when the campers arrive at camp. We will not store any food that is left over from the bus trip and food is not permitted in the cabins.

• 4:00 p.m. - Estimated time of arrival at Red Pine. Your camper's counselor will greet your daughter as she gets off the bus and escort her to her cabin.

• We will post an announcement on our website once the bus has arrived at Red Pine.

An email from camp will advise you of the returning bus schedule, although we can tell you now that the bus will leave Red Pine at 9:00 a.m. and is estimated to arrive at the O'Hare Oasis no later than 4:00 p.m.

***Important!*** It is essential that parents check in with the camp chaperone and identify themselves before departing with your daughter. If someone other than a parent will be picking your daughter up, we request that you inform us in writing of who that is and they will need to show us a photo ID prior to taking your daughter.

Campers may have one piece of carry-on luggage (camper's duffel). Please have your camper's name clearly marked on the outside of the bag so that it can be easily identified and taken to her cabin upon arrival. Her counselor will assist her with unpacking and settling in.

***If your daughter is flying***, the closest airport is Rhinelander Oneida County Airport and we will arrange pick-ups. The next closest is CWA (Central Wisconsin Airport), which is at least a 4-hour round trip from camp. Only in extreme cases will we be able to arrange a pick up at CWA and a charge of \$75 per camper would be imposed. Please make airline reservations as soon as possible for opening and closing days and be sure to ask about unaccompanied minor policies for all campers under age 15. Flights should arrive by 11 a.m. Opening Day as campers are involved in activities after lunch. Departures can be scheduled anytime after 9 a.m. on Closing Day. Your daughter will need a carry-on bag with a change of clothes, tennis shoes, a bathing suit and a towel. If she is traveling with

a cell phone or other electronics, upon arrival at camp they will be taken by her counselor and placed in the Director's office and will be returned at the end of the camp session.

Please fax 715-952-0906 or call the Office at 715-356-6231 with incoming flight information **at least one week in advance** so that we may advise you as to the name of the camp representative who will be meeting your daughter's flight. Confirmation of return flights from camp will be emailed to you before your daughter leaves Red Pine. Campers will be picked up and dropped off at the Rhinelander, WI airport for a fee of \$25.00 (each way).

***If you are arriving by car***, it is not necessary to send luggage ahead of time unless desired. Shipping information is listed above. Parents who drive their daughters to Red Pine should plan to arrive at camp between 9 a.m. and 12 p.m. on Opening Day. Please park in the fields by the tennis courts. There you will be greeted by a member of the staff and taken to the office for check-in and to meet Executive Director Connie Scholfield and your daughter's counselor. All girls must then check-in with the nurses in the Health Center. Parents and siblings are invited to join all campers for a buffet style lunch at the Lodge. Your daughter's luggage will be taken to her assigned cabin and her bunk will be made by one of her counselors while you enjoy lunch together. We do ask that after lunch, you say cheerful good-byes and leave by 2 p.m. The girls will be involved in activities that afternoon.

**Please complete and return the Transportation Information Form. This form can be found in your Documents and Forms Section in Camp Minder.**

### **Tuition Payments**

Final Payment for all sessions is due no later than April 15th. Invoices not paid in full by April 1st may be subject to a 10% interest penalty.

### **Visiting**

The following Saturdays are designated as Visitor Days:

*Dates:* June 30th for Session 1; July 28 for Session 2

*Hours:* 2 p.m. to 5:30 p.m.

**Please call ahead to make sure that your camper is not on an outing.** Upon arrival, please check in at the office and we will locate your camper. Guests are welcome to visit the program areas of camp. We ask that visitors respect the privacy of the campers who do not have guests by staying out of the cabins and cabin areas.

We prefer campers and visitors stay on camp property for their visit as leaving is disruptive to your child and their cabinmates. However, if you choose to take your child into town, other campers will not be allowed to accompany her, and she will be required to return no later than 7 p.m. so she can participate in the evening's program. When returning to camp in the evening, campers are to be dropped off at the Office where their counselors will meet them.

### **What Happens When My Daughter First Gets to Camp?**

Her counselor (and at times her cabin mates) will greet her at the office or the bus. Together, they will go over to the nurse and check in before going to the cabin where a cheerful name tag will welcome your daughter and her bed will have been made (if linens have previously been sent). A tour of camp will follow. If the weather is nice, we often begin testing for Swimming and Riding so that we may quickly begin the scheduling of activities after dinner. Our staff will involve all our campers in getting to know you games with her cabin group. Within the first 24 hours of the camping session, our staff will review environmental briefings (what we need to know to participate in an activity and other phases of camp life) as well as review all evacuation, fire, waterfront safety and storm procedures. Camper introductions between Big and Little Sisters will be made, with our new campers being paired with former campers.

### **Your Daughter and Our Staff after Camp**

We discourage our staff from having contact with your daughters after camp since we cannot supervise it and do not take responsibility for their behavior off season. We also know that many exchange contact information and recommend that you as the parent supervise your child's own online activities just as you do other aspects of their life in your home and oversee any off-season contact between staff members and your daughter. Camp is meant to be a fun and safe place for everyone and the cooperation of parents, campers and staff keep the way our camp family communicates positive and in the spirit of Red Pine.

*Thank you for giving us the opportunity, privilege, and joy of caring for your daughter at Red Pine and please do not hesitate to contact us now or during the summer if you have any questions or concerns.*

Connie Scholfield, Executive Director

Summer: 715-356-6231

Winter: 952-270-0579

[rpc@redpinecamp.com](mailto:rpc@redpinecamp.com)